



HOSPITALITY SUITE / MEETING ROOM REQUESTS

HOTEL SUITE / ON-SITE MEETING ROOM REQUEST

Show Management is offering a **LIMITED** number of meeting rooms at the Rock Financial Showplace and official show hotels. Meeting rooms at the Convention Center are available from Tuesday, June 10 through Thursday, June 12, 2008. Room requests will be honored on a **first-come, first-served** basis. We will try to match your request with available meeting rooms. **A request does not guarantee a meeting room reservation.**

If your business meeting or function requires a meeting room or hotel suite, you must complete this form and return it by May 20, 2008, to the address or fax number below:

Note: Although meeting rooms and suites are for the exclusive use of companies exhibiting at the show, products may **NOT** be displayed in the suites and large functions, such as receptions, may not take place during official show hours/events.

Company Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____

Telephone: _____ Fax: _____

Email: _____

Your purpose for reserving a suite: _____ Hospitality _____ Meeting _____ Personal

Location Preference: _____

Number of attendees for event: _____ Date/Time: _____

Return to:

CANON COMMUNICATIONS LLC
Trade Show Operations
11444 West Olympic Blvd., Suite 900
Los Angeles, CA 90064-1549
Fax: 310/996-9499

Once this form is received and approved by Show Management, the hotel will contact you to discuss suite rates, availability, and to assist you with the planning of your event.

For Show Management Use Only:

Date Received: _____ Approved by/Date: _____